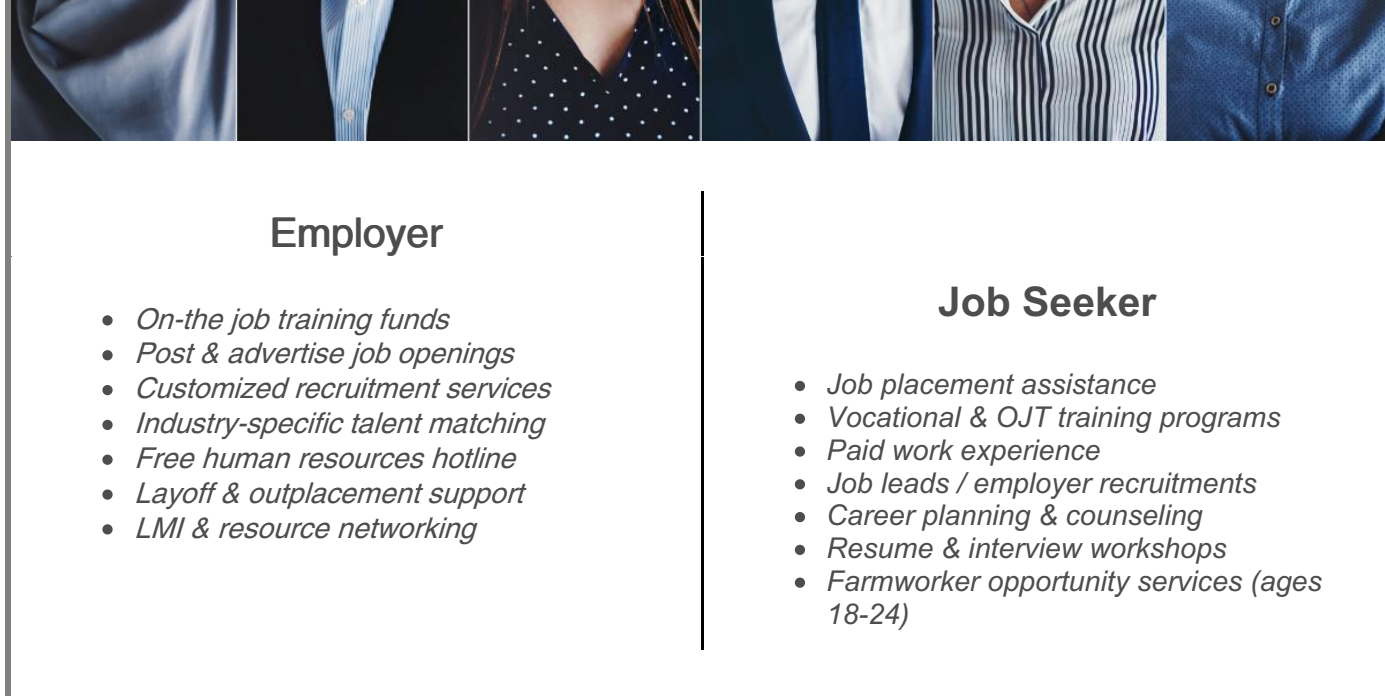


Employers' Training Resource (ETR) is a Department within the County of Kern that serves as the administrative arm of the Kern / Inyo / Mono Counties Workforce Development Board.



**Employer**

- On-the job training funds
- Post & advertise job openings
- Customized recruitment services
- Industry-specific talent matching
- Free human resources hotline
- Layoff & outplacement support
- LMI & resource networking

**Job Seeker**

- Job placement assistance
- Vocational & OJT training programs
- Paid work experience
- Job leads / employer recruitments
- Career planning & counseling
- Resume & interview workshops
- Farmworker opportunity services (ages 18-24)



Get **FREE** training to build your skills and prepare for your next job through the SkillUp America program supported by Metrix Learning.

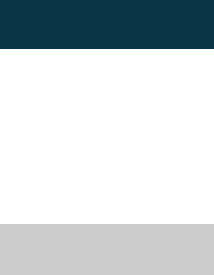
Sign-up Today at [kerncounty.metrixlearning.com](http://kerncounty.metrixlearning.com)

**KERN COUNTY EMPLOYERS' TRAINING RESOURCE**  
*A proud partner of America's Job Center*

Start with **FREE** Business & IT E-Learning Courses!

- Computers
- Internet
- Microsoft Office Management
- Leadership
- Customer Service
- Finance
- Math and more!

- No tuition or travel costs
- Skills to prepare for better employment
- Accessible 24/7 from any location
- Matches your skill levels and learning pace
- Take as many courses as you want for 6 months
- Weekly virtual sessions using your training portal on Tuesdays at 4 PM and Thursdays at 11 AM

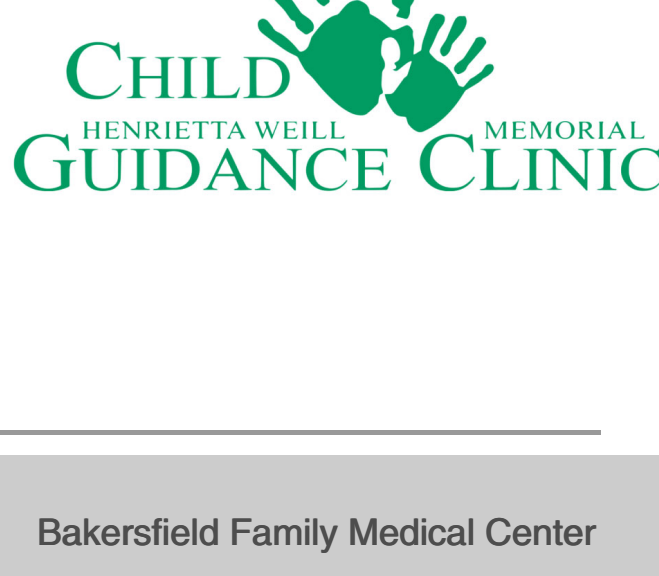


**RECRUITMENTS**

**Henrietta Weill Memorial Child Guidance Clinic**

- Administrative Clerks (Bilingual Preferred)

Email your resume to Estrella Sistual at [estrella.sistual@edd.ca.gov](mailto:estrella.sistual@edd.ca.gov).



**Bakersfield Family Medical Center**

- CCMA Urgent Care
- Discharge Coordinator
- HCC Coding & Manager
- Discharge Coordinator Trainee
- LVN Case Management
- Member Experience Coordinator
- Pharmacy Technician
- RN Inpatient Case Management
- Register Nurse (Urgent Care)
- UR Administrative Lead

Apply at [BFMC.com](http://BFMC.com). For more info, contact Rogelio Adame Velazquez at [velazquezr@kerncounty.com](mailto:velazquezr@kerncounty.com).

**GAF**

- Cost Accounting Manager
- Electrical Supervisor
- Forklift Operator
- Maintenance Electrician
- Operations Manager
- Process Engineer II
- Process Engineering Co-Op
- Senior Project Engineer
- Technical & Quality Manager

Apply online [gaf.com/careers](http://gaf.com/careers). For more info, contact Rogelio Adame Velazquez at [velazquezr@kerncounty.com](mailto:velazquezr@kerncounty.com).



**Hall Ambulance – EMT Academy**

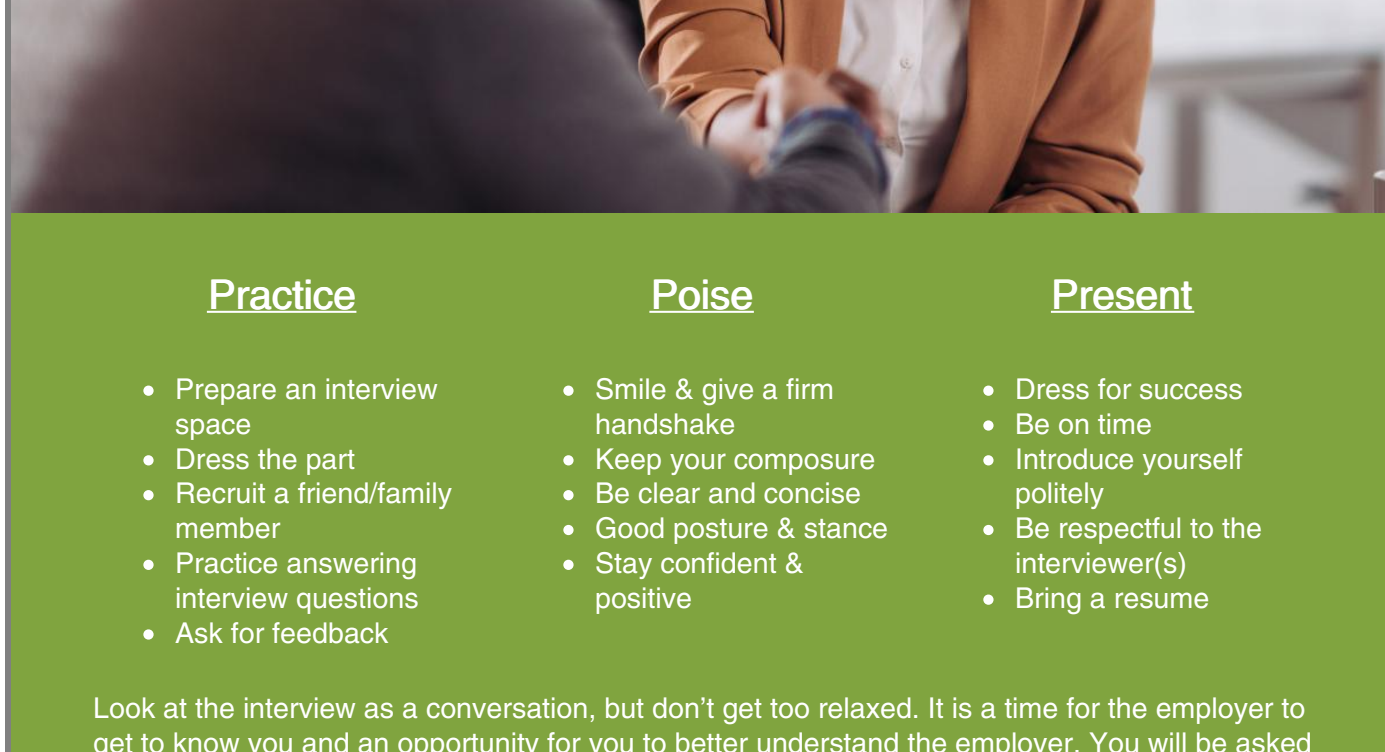
Fast-track your EMS career as an Emergency Medical Technician in as little as 10 weeks.

Apply today:  
[hallambcareers.com/emtacademy](http://hallambcareers.com/emtacademy)  
Deadline: July 12, 2024, Training begins: September 17, 2024

For more info, contact Ricky Esparza at (661) 747-8579 or [esparzar@kerncounty.com](mailto:esparzar@kerncounty.com).

**Successful Interview Tips**

Interviewing is an essential part of your job search. Good interviewing techniques will improve your results and help you get hired. Follow these successful interview tips and increase your chance for employment!



**Practice**

- Prepare an interview space
- Dress the part
- Recruit a friend/family member
- Practice answering interview questions
- Ask for feedback

**Poise**

- Smile & give a firm handshake
- Keep your composure
- Be clear and concise
- Good posture & stance
- Stay confident & positive

**Present**

- Dress for success
- Be on time
- Introduce yourself politely
- Be respectful to the interviewer(s)
- Bring a resume

Look at the interview as a conversation, but don't get too relaxed. It is a time for the employer to get to know you and an opportunity for you to better understand the employer. You will be asked several questions by the employer but you will also be given the opportunity to ask questions.

*Click for more helpful resources*



**Join Us Every Thursday at 9 AM**

Get job leads and insights from our Workforce Development Professionals in real-time

**Facebook Live @AmericasJobCenter**



Announcements | Recruitments | Job Openings | Workshops | Trainings

**TRAINING PROGRAMS**

**CalJOBS Job Seeker Services Workshop (Via Zoom)**

CalJOBS Job Seeker Services Workshop

Join us for a FREE virtual workshop where you will learn how to use CalJOBS to find job openings, create a resume, and prepare for an interview. This workshop is designed for job seekers who are new to the job market or need a refresher on job search strategies.

**EN ESPAÑOL**

Virtual "Services of Career & CalJOBS" Call and Reception 2:00 PM

RSVP FOR Zoom LINK

**Criminal Record Expungement Workshop**

THE EXPUNGEMENT PROCESS

3<sup>rd</sup> FRIDAY OF THE MONTH VIRTUAL 9:30 AM - 11:30 AM

VIRTUAL WORKSHOP 2:00 PM - 4:00 PM

RSVP: (661) 336-6912

RSVP FOR Zoom LINK

**Resume & Interviewing Skills Workshop (Via Zoom)**

RESUME & INTERVIEWING SKILLS WORKSHOP

Virtual via Zoom

WED. AT 2 PM OR THURS. 10 AM DEPENDING ON THE WEEK

Information on putting together a professional and effective resume

Improve oral interviewing skills to make a better first impression

Tips on preparing and dressing appropriately for interviews

Learn on job openings, events and upcoming trainings

Must be registered in CalJOBS to participate and have a personal device to join with audio and video feed

**GED Testing Lab**

GED TESTING LAB

Tuesdays & Thursdays 5:30 AM - 2:30 PM

Register at [GED.com](http://GED.com)

Available at Bakersfield-Mono Library

**State Employment Workshop (Via Zoom)**

The first Thursday of the Month @ 2:00 PM

STATE EMPLOYMENT WORKSHOP

NEW VIRTUAL

Register at [CalJOBS.com](http://CalJOBS.com) to participate

**Mock Interview Workshop (Via Zoom)**

NEW VIRTUAL

MOCK INTERVIEW WORKSHOP

2<sup>nd</sup> & 4<sup>th</sup> THURSDAY 2:00 pm - 3:30 pm

Bakersfield (661) 336-6912

Delano (661) 835-2671

Please register in CalJOBS to participate

**HR Questions?**

Call our **NO-COST** ETR HR Hotline!

**888-201-5817**

Monday-Friday 8 AM - 5 PM

Protect your business from costly fines and penalties

Call our No-Cost Hotline to get Human Resource advice on the proper and legal way to handle employee concerns before they become painful!

California Employers Association

**KERN COUNTY EMPLOYERS' TRAINING RESOURCE**  
*A proud partner of America's Job Center*

**Employers' Training Resource**

1600 E. Belle Terrace  
Bakersfield, CA 93307  
(661) 325-HIRE

[EmployersTrainingResource.com](http://EmployersTrainingResource.com)

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