



WORKFORCE DEVELOPMENT BOARD

Youth Committee Agenda



Date: January 20, 2026

Time: 2:00 P.M.

Location: 1600 E. Belle Terrace Bakersfield, CA 93307,
Second Floor, Large Conference Room



Kern, Inyo & Mono
Workforce Development Board
Youth Committee Agenda

Date: January 20, 2026

Time: 2:00

Location: 1600 E. Belle Terrace, 2nd Floor

Dial In: (831) 296-3421

Access ID: 677 779 623#

Committee Members:

Norma Rojas-Mora, Chair	Jovon Dangerfield	Olivia Kent	Greg Terry
Dale Countryman	Brandon Evans	Priscilla Sanchez	Priscilla Varela
Alyssa Cervantes	Brian Holt		

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I. Introduction

II. Public Comments

This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee. Committee members may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for information or request staff to report back to the Committee at a later meeting. Also, the Committee may take action to direct the staff to place a matter of business on a future agenda. **SPEAKERS ARE LIMITED TO THREE MINUTES.]**

III. New Business

1-3 A. Approval of the November 12, 2025, Meeting Minutes – **Action Item**

IV. Committee Member Reports

- Olivia Kent

V. Departmental Updates – Discussion Items

4 A. Statement of Economic Interests and Code of Conduct

5-6 B. Youth Agency Quarterly Update

C. EPIC Center Update

VI. Miscellaneous Filings Receive and File – Action Item

7 A. Youth Committee Attendance Report

8 B. Kern, Inyo and Mono Workforce Development Board and Committees'
Meeting Schedule for Calendar Year 2026

VII. Adjournment

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**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE
DISCUSSION AND ACTION ITEMS
NOVEMBER 12, 2025**

Members Present: Brandon Evans, Brian Holt, Dale Countryman, Norma Rojas-Mora, Olivia Kent, Priscilla Sanchez, and Priscilla Varela.

Members Absent: Greg Terry, Brian Holt, and Jovon Dangerfield.

Staff Present: Marsha Manos, Scott Couture, Candy Gettman, Jeremy Shumaker, Diana Hernandez, and Simone Bellanger.

Guests Present: Joshua Rudnick and Joe Cantu,

Brian Holt called the meeting to order at 3:04 p.m.

*Unexcused Absence

Introduction

Staff and guests introduced themselves.

Public Comments

There were no public comments.

Approval of the August 20, 2025, Meeting Minutes

Brandon Evans moved to approve August 20, 2025, meeting minutes. Priscilla Varela seconded the motion. All ayes. The motion carried.

Proposed Kern, Inyo and Mono Workforce Development Board Youth Committee Meeting Schedule for Calendar Year 2026

Brandon Evans reviewed the proposed 2026 calendar of meeting for the youth committee. After further discussion the committee recommended changing the day of the meetings to Wednesday to allow members to be able to attend the Board of Supervisors Meetings. Alyssa Cervantes made a motion to approve the calendar with the recommendation to change the day to Wednesday and the location of the meetings to the Belle Terrace location at 2:00 p.m. Priscilla Sanchez seconded the motion. All ayes. The motion passed.

Election of Youth Committee Chair for 2026

Brandon Evans advised the committee that the youth committee Chair serves a one-year term. Brandon recommended that the members discuss and make nominations for the Chair position if they are so moved. Norma Rojas-Mora stated that she would be interested in serving for another term with the move of the meetings to Wednesday. Brandon Evans made a motion to recommend that Norma Rojas-Mora be elected as Chair of the youth committee for the 2026 calendar year.

Dale Countryman seconded the motion. Norma Rojas-Mora abstained. All Ayes. The motion passed.

Authorization To Issue Request for Refunding for Workforce Innovation and Opportunity Act Comprehensive Youth Programs for Program Year 2026-2027

Jeremy Shumaker informed the committee that under current regulations, a full Request for Proposals (RFP) is required at least once every four years. Jeremy said if year one is funded under the RFP process, with your WDB's approval, years two through four can be funded under the more limited Request for Refunding process. The RFR process is more streamlined and allows our local area to continue to fund existing programs and services that are still needed and successfully meeting their contracted goals. Jeremy asked the committee to consider continuing funding of the programs (below) approved under the PY 2023-2024 RFP and PYs 2024-2025 and 2025-2026 RFRs.

ISY Program

Kern County Superintendent of Schools (KCSOS) – PY 2025-2026 contract amount: \$288,102 for 65 participants

Kern High School District (KHSD) – PY 2025-2026 contract amount: \$300,000 for 80 participants

OSY Program

Farmworkers Institute of Education and Leadership Development (FIELD) – PY 2025-2026 contract amount: \$200,445 for 20 participants

Kern High School District (KHSD) – PY 2025-2026 contract amount: \$344,540 for 50 participants

Proteus, Inc. – PY 2025-2026 contract amount: \$229,425 for 42 participants

West Kern Adult Education Network JPA (WKAEN) – PY 2025-2026 contract amount: \$370,582 for 52 participants

Jeremy went on to say that ETR is requesting permission to issue an RFP for unanticipated funding or need during the program year if the need arises. Jeremy said that ETR anticipates the WIOA formula (Adult, Dislocated Worker, and Youth) allocations for PY 2026-2027 being released in late spring 2026. WIOA Youth funding for the current year PY 2025-2026 is \$6,839,324, which is an increase from the previous year. Alyssa Cervantes made a motion to approve the staff's recommendation to 1) issuance of an RFR limited to current programs for WIOA Comprehensive Youth programs for PY 2026-27; and 2) if needed, an RFP for other workforce funding or needs that may emerge during the year. Dale Countryman seconded the motion. All ayes. The motion passed.

Committee Member Reports

Samantha and Elizabeth with Covenant Coffee provided the committee an overview of the program and a success story.

Priscilla Sanchez provided the committee with an overview of the Youth Job Fair. Brandon echoed Priscillas comments and expressed interest in continuing their partnership.

Departmental Updates – Discussion Items

Jeremy Shumaker discussed the Fourth Quarter Progress Report and informed the committee that In-School Youth providers expended 14% of their allotted funds and enrolled 55% of their

participants into work experience. Out-of-School Youth providers expended 14% of their allotted funds and enrolled 55% of their participants into work experience.

Brandon Evans asked the committee members to reach out to ETR staff if they have suggestions that they would like to be incorporated into the strategic plan moving forward.

Alyssa Cervantes reported on Bakersfield Youth Jobs Program what they provide for the youth population.

Scott Couture reported on the activities of the EPIC Center. Candy Gettman added that there are new staff and the center and they are making changes and increasing enrollments.

Miscellaneous Filings Receive and File – Action Item

Brandon Evans made a motion to receive and file the following documents:

- Youth Committee Attendance Report
- Kern, Inyo and Mono Workforce Development Board and Committees' Meeting Schedule for Calendar Year 2025
- Priscilla seconded the motion. All ayes. The motion carried.

As there was no further business, the meeting was adjourned at 4:12 p.m.

**KERN, INYO AND MONO WORKFORCE DEVELOPMENT BOARD
BOARD MEMBERS' CODE OF CONDUCT**

1. Members of the Kern, Inyo and Mono Workforce Development Board (WDB) shall advance programs and services that are consistent with the public trust.
2. Members shall abstain from using their official position to secure personal or political privilege or benefit.
3. Members shall not use public resources for private gain or personal purposes.
4. Members shall avoid conflict of interest or conflict of office and the appearance of conflict. Members are encouraged to seek advice from County Counsel when there is any question as to the propriety or legality of any proposed action on the part of the member.
5. Members shall comply with the Political Reform Act, provisions of the State and the Local Workforce Innovation and Opportunity Act (WIOA) plan or any other applicable codes, laws, ordinances, or regulations regarding members' conduct.
6. Members shall not cast a vote on any matter which has direct bearing on services to be provided by that member or any organization which that member directly represents or on any matter which would financially benefit such member or member of his/her immediate family or any organization that such member directly represents. However, all members of the WDB may vote on the local WIOA plan.
7. A member with a conflict of interest or office shall declare the conflict for the record, shall not participate in discussions, shall abstain from voting, and shall abstain from influencing staff. Members need to verify that minutes correctly reflect the conflict as well as the abstention.
8. Members will not solicit or accept money or any other consideration from a third person for the performance of an act reimbursed in whole or part by Employers' Training Resource or the WDB.
9. Individual members of the WDB shall not act on behalf of the WDB or commit the WDB to any action or activity since only action by the WDB or the authorized actions of WDB committees constitute WDB commitments.
10. Members shall respect and protect the privacy of customers when working with confidential information.
11. As required by the Political Reform Act, members shall comply with the Employers' Training Resource Conflict of Interest Code and shall file Statements of Economic Interest annually, upon assuming office and upon leaving office.
12. If it is necessary for a member to leave office prior to the expiration of his/her term, that member shall submit a letter of resignation to the WDB Chairperson.
13. A copy of the Code of Conduct shall be provided to each member, and members have the primary responsibility for ensuring that it is adhered to and understood.

Name: _____ (please print)

Signature: _____ Date: _____



January 21, 2026

Youth Committee
Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

YOUTH AGENCY QUARTERLY UPDATE

Dear Committee Member:

Through December 31, 2025 (50% of the fiscal year), youth agencies submitted actual expenditures equal to 27% of the total allocated to youth providers in Program Year 2025-2026.

The Second Quarter Progress Report, which is attached, contains information about all of the youth providers and elements of their respective programs through the end of December. In-School Youth providers expended 33% of their allotted funds and enrolled 55% of their participants into work experience. Out-of-School Youth providers expended 24% of their allotted funds and enrolled 28% of their participants into work experience.

Staff continues to work closely with our youth providers to assist them with the implementation of their respective programs as well as providing technical assistance to ensure the goals are met.

Sincerely,



Brandon J. Evans
Chief Workforce Development Officer

BJE: dh

SECOND QUARTER PROGRESS REPORT

YOUTH PROVIDERS PROGRAM YEAR 2025-26

	BUDGET	PY25-26 EXPENDITURES
IN SCHOOL YOUTH PROVIDERS		
Kern County Superintendent of Schools	\$ 288,102	\$ 98,891
Kern High School District	\$ 300,000	\$ 94,234
TOTALS	\$ 588,102	\$ 193,125
OUT-OF-SCHOOL YOUTH PROVIDERS		
FIELD	\$ 200,445	\$ 41,963
Kern High School District	\$ 344,540	\$ 105,463
Proteus	\$ 229,425	\$ 36,844
West Kern Adult Education Network	\$ 370,582	\$ 94,906
TOTALS	\$ 1,144,992	\$ 279,176
GRAND TOTAL	\$ 1,733,094	\$ 472,301

GOAL	TOTAL ENROLLMENTS	PWEX	TRAINING	GED or HIGH SCHOOL	POST SECONDARY
42	29	9	0	0	0
50	37	27	0	0	0
92	66	36	0	0	0
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15	15	4	0	0	0
35	38	18	11	0	1
25	19	0	0	0	4
42	44	11	4	12	9
117	116	33	15	12	14
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209	182	69	15	12	14

Kern, Inyo & Mono Workforce Development Board Youth Committee Attendance 2025					
P = Present	U=Unexcused	X=Cancelled			
A = Excused Absence		1/24/25	5/7/25	8/20/25	11/12/25
Member					
First	Last	YC	YC	YC	YC
Alyssa	Cervantes				A
Brandon	Evans	X	P	A	P
Brian	Holt	X	P	P	A
Dale	Countryman*	X	P	P	P
David	Villarino*	X	U	REMOVED	
Greg	Terry*	X	U	A	A
Jovon	Dangerfield				A
Karine	Kanikkeberg*	X	RESIGNED		
Leticia	Perez	X	U	RESIGNED	
Norma	Rojas-Mora	X	P	A	P
Olivia	Kent				P
Priscilla	Sanchez		Appt 5/28	P	P
Priscilla	Varela	X	A	P	P
Rosa	Chipres *	X	U	REMOVED	
Todd	Yepez	X	A	A	RESIGNED
*Non-WDB					

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD AND
COMMITTEES' MEETING SCHEDULE
CALENDAR YEAR 2026**

Program and Business Services Committee

**Employers' Training Resource 1600 E. Belle Terrace
2nd Floor Conference Room**

Thursday, January 15, 2026, 8 a.m.
Thursday, April 23, 2026, 8 a.m.
Thursday, August 13, 2026, 8 a.m.
Thursday, November 5, 2026, 8 a.m.

Youth Committee

**Employers' Training Resource 1600 E. Belle Terrace
2nd Floor Conference Room**

Tuesday, January 20, 2026, 2 p.m.
Wednesday, April 29, 2026, 2 p.m.
Wednesday, August 19, 2026, 2 p.m.
Thursday, November 12, 2026, 2 p.m. (Due to Veterans Holiday)

Executive Committee

Recruitment Center – 1215 Olive Drive

Thursday, February 5, 2026, 8 a.m.
Thursday, May 14, 2026, 8 a.m.
Thursday, September 10, 2026, 8 a.m.
Thursday, December 3, 2026, 8 a.m.

Workforce Development Board

Recruitment Center – 1215 Olive Drive

Wednesday, February 18, 2026, 7 a.m.
Wednesday, May 27, 2026, 7 a.m.
Wednesday, September 23, 2026, 7 a.m.
Wednesday, December 16, 2026, 7 a.m.